Thank you for your interest in applying to Cal Poly!

We have some transfer application tips below to help guide you through your application.
APPLICATION LINK
www2.calstate.edu/apply

DEADLINE
Apply between October 1st and November 30th. Cal Poly only accepts undergraduate applicants for the Fall term.

PREFERRED BROWSERS
Google Chrome, Safari, and Firefox.

NEED HELP ON THE CAL STATE APPLY SITE?
Within the application, navigate to the blue question circle in the upper right corner for detailed instructions. You must disable your pop-up blocker. You can also download the CSU detailed application guide here.

See the international students application guide here.

PREPARING TO APPLY TO CAL POLY

TRANSCRIPTS
• Use your unofficial transcript(s) from all colleges and universities attended as a guide for entering courses on the application.
• Have your Fall and Spring course schedules on hand, as you will be asked to include in-progress and planned coursework on the application. Only include courses planned through the end of the Spring term. Do not include planned Summer 2018 courses, as they are not taken into consideration for our process.
• Our selection process is based on your self-reported information. Do not send us official transcripts unless requested to do so.
SUBMITTING YOUR APPLICATION TO CAL POLY

Creating Your Account

Sign in or create an account

In Complete Your Profile choose “Undergraduate”, and then choose the option that applies to you. Complete the following questions and follow prompt to next screen.

In Start Your Application, program plans section, enter “Fall, 2018.”

In Select the Programs to Which You Want to Apply complete the boxes as shown below. Then select your major.

PROGRAM SELECTION

• All applicants to Cal Poly must select a major, undeclared is not an option for our campus.
• Applicants only compete for admission against other transfer applicants applying to the same major.

In Review Your Program Selections, review and continue on by clicking “Continue to my Application.”
SUBMITTING YOUR APPLICATION TO CAL POLY (CONT.)

The four blocks represent the four sections of the application. Click on Personal Information section to begin your application. Navigate with the sidebar if you aren’t prompted to move to the next screen.

Following are details on each of the four sections.

Personal Information Section

Complete all sections.

Academic History Section

HIGH SCHOOLS ATTENDED

Enter your high school information

COLLEGES ATTENDED

Enter your colleges attended

TRANSCRIPT ENTRY SECTION

- Enter all coursework from every college or university attended on your application. Make sure the “Transferable” box is selected for all transferable courses in order to include each course in your overall transferable credit total. (see below)
SUBMITTING YOUR APPLICATION TO CAL POLY (CONT.)

TRANSCRIPT ENTRY SECTION (CONT.)

- All attempts at completing a course and the corresponding grades should be included.
  - Applicants will enter repeated courses noted on the transcript with a grade of “RP”.
  - Applicants will enter Academic Renewal courses with a grade of “AR”.
  - If you are currently retaking a failed course with an in-progress or planned course, you must report both the failed and upcoming courses.

GENERAL EDUCATION

As a transfer applicant, you must have completed four required General Education courses. For each subject below, use the corresponding drop-down box to identify the course that fulfills the requirement. Only one course per General Education subject is required.

We call these courses the “Golden Four.” These courses are:

- Critical Thinking
- Math Concepts/Quantitative Reasoning
- Oral Communication
- Written Communication
SUBMITTING YOUR APPLICATION TO CAL POLY (CONT.)

STANDARDIZED TESTS
If you are an international applicant, enter your TOEFL, IELTS, or PTE scores here. If you are a domestic applicant, click the box labeled “I am not adding any standardized tests.”

AP (ADVANCED PLACEMENT)
- Enter in all AP credit that your college has awarded you on your application.
  - Refer to your transcript for how many credits you should enter for that score.
  - You need to enter “CR” in place of a letter grade.
  - Make sure you do not select the “Transferable” box.

CLEP COLLEGE LEVEL EXAMINATION PROGRAM
Enter CLEP scores if applicable

IB (INTERNATIONAL BACCALAUREATE)
Enter IB scores if applicable
SUBMITTING YOUR APPLICATION TO CAL POLY (CONT.)

Supporting Information Section

• Responses in the “Achievements” section will not be considered for admissions purposes at Cal Poly.
• Educational Opportunity Program applicants submit recommendations in this section.

Program Materials

Click on your program, then on questions tab, and complete transfer questions prompt.

PAYMENT

• You must pay the $55 per campus application fee at the time you submit, unless you qualify for an application fee waiver.
  • The application will notify you automatically whether or not you qualify for a fee waiver at the time of submittal.
  • The limit is four fee waivers for Cal State Universities. After you have used your four fee waivers, you must pay the $55 per campus application fee.
  • If you do not currently own a credit card, the system will accept a pre-paid credit card.

GENERAL TIPS

• You will use Cal State Apply to apply to all California State University (CSU) campuses. You must select all campuses and programs you wish to apply to.
• You must enter a social security number (SSN) if you have one. Omit the dashes.
• Enter your CCCID if you have one. This is optional.
• Questions about what “residency” means? Read more here.
• To view the coursework that Cal Poly requires for your major, please view our major specific transfer selection criteria for your major and entry term.
SUPPLEMENTAL APPLICATION

• Supplemental applications are required from transfer students applying to Cal Poly. Your supplemental application will provide us with the additional information we need to accurately assess your college course history, extra-curricular activities and work experience.

• Cal Poly’s supplemental transfer application will be available after submission of the general Cal State Apply application, through the MyCalPoly portal from January 4th through January 31st.

• Architecture, Music, and Art and Design major applicants will have an earlier deadline for the transfer supplemental application of January 15th.

DECISION TIMELINE

• All applicants will be notified of their admission status by April 1st.

• International (or internationally educated) students must have all required documents submitted by the deadline of March 1st, in order to receive an admissions review and timely decision.

• For details visit the Cal Poly Admissions site.

APPLICATION STATUS

• Cal Poly will update your MyCalPoly Portal in live time. That’s the first place you will see a decision. Make sure you are routinely checking it.

• Portal access issues? Forgot your password? Troubleshooting help can be found here.

• We may need additional information or clarification from you before we can make a decision on your application. Please check your email regularly to ensure you do not miss any correspondence from Cal Poly.

ISSUES WITH THE CAL STATE APPLY APPLICATION?

• Email CalStateApply@liaisoncas.com

• Phone 857-304-2087 Monday – Friday between 6 a.m. – 5 p.m. PT

• Be sure to have your CAS ID# when contacting Cal State Apply by phone or email. Your ID can be found in the upper-right corner of the application. Response times can take up to three business days.

QUESTIONS ABOUT CAL POLY’S ADMISSIONS PROCESS?

• Visit Cal Poly’s viewbook

• Call 805-756-2311 Monday – Friday between 12 p.m. – 5 p.m. PT

• Email admissions@calpoly.edu

AFTER YOU SUBMIT YOUR APPLICATION TO CAL POLY